

**MEETING MINUTES**  
**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

**Denton County Emergency Services District No. 1 held a public meeting on Tuesday, March 21, 2023 at 5:30 p.m., at Denton County Emergency Services District No. 1 Station 511, located at 511 Gibbons South, Argyle, Texas 76226.**

The District considered and acted upon the following matters:

1. Board President called the meeting to order at 5:32pm and conducted roll call; quorum was established – Jim Carter absent.
2. Invocation by Kevin Mercer.
3. Recite the Pledge of Allegiance: U.S. and Texas Flags by Cliff Travis.
4. Public comment received from Dianne Edmondson.
5. TCDRS update received from Kristina Fox of TCDRS, Chief Ricky Vaughan, and Captain Sam Johnson on different programs available related to firefighter retirement programs.

Cliff Travis moved to approve TCDRS at rates 2.25, 7%, 20 year, rule of 75, and group term life for April 1 and adoption of service; 2<sup>nd</sup> by Keith Mashburn  
Vote: Unanimous

6. President's report and update received from Sheldon Gilbert.
7. Vice President's report received from Keith Mashburn.
  - a. Denton County ESD No. 1 report received from Chief Ricky Vaughan.
  - b. Roanoke FD report received.
  - c. Justin Community Volunteer FD – Chief absent.

Cliff Travis moved to accept Vice President and Chiefs reports; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous

8. Secretary's report received from Sheldon Gilbert (Jim Carter absent).
  - a. Keith Mashburn moved to approve the 2-21-23 Meeting Minutes; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
  - b. Keith Mashburn moved to approve the 3-18-23 Meeting Minutes; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous

9. Treasurer's report received from Richard Merrill.
  - a. Cash Flow Report
  - b. Budget Report

Cliff Travis moved to suspend BDO audit until appropriate funding from budget allows; 2<sup>nd</sup> by Keith Mashburn.  
Vote: Unanimous

10. Fire Chief's report received from Ricky Vaughan.

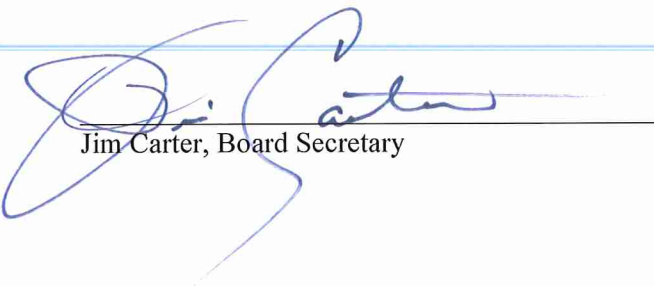
11. Argyle Volunteer Fire District (AVFD) update on operations and transition to Denton County ESD No. 1 received from Ricky Vaughan.
12. Update received from Chief Vaughan, Chief Miller, and Captain Johnson regarding the status of the District's employee handbook.  
Richard Merrill motioned to approve handbook; 2<sup>nd</sup> by Cliff Travis.  
Vote: Unanimous  
Keith Mashburn moved to adopt Resolution 23-2; 2<sup>nd</sup> by Cliff Travis.  
Vote: Unanimous
13. Cliff Travis moved to approve waiver of penalty and interest per Texas Property Tax Code Section 33.011 from Denton County Tax Assessor/Collector; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous  
Community outreach and communications report received from Megan Reynolds.
14. No closed session.
15. Commissioners provided updates and announcements.
16. Discussion on items which need to be on the agenda for subsequent District meeting on April 20<sup>th</sup>.
17. Richard Merrill motioned to adjourn the meeting at 7:31pm; 2<sup>nd</sup> by Cliff Travis.  
Vote: Unanimous

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS ON THIS 20<sup>th</sup> DAY OF APRIL 2023.

**DENTON COUNTY  
EMERGENCY SERVICES DISTRICT NO. 1**

By:

  
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Sheldon Gilbert, Board President

  
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Jim Carter, Board Secretary