



DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
511 S. Gibbons Road Argyle Texas 76226

Jim Carter, President

Jay Haynes, Vice President  
Steve Harris, Secretary

Jon Donahue, Treasurer  
Clifford Travis, Asst. Treasurer

**Board of Commissioners  
Meeting Minutes  
Tuesday, March 22nd, 2022 @ 5:30 PM**

Board President Jim Carter called the meeting to order at 5:37pm, quorum present.

1. Roll Call by Megan Reynolds  
Jim Carter, Board President – Present                      Jon Donahue, Board Treasurer – Present  
Jay Haynes, board Vice President – Present              Cliff Travis, Board Asst. Treasurer - Present  
Steve Harris, Board Secretary - Present

Staff present:

Megan Reynolds, Communications/Community Outreach Coordinator

Invocation given by Jay Haynes

Pledge of Allegiance: U.S. and Texas Flags led by Cliff Travis

2. Chief Miller provided COVID-19 update for the district; Captain Forrest returned to full duty; consideration of completion of homebound vaccine program due to no enrollees.
3. Chief Hohenberger provided an update on the Fire Chief hiring process including 17 candidates, in which three were provided to the selection committee. Captain Johnson described the filtering process.
4. Public Forum – none present

New Business

- a. President's Report – Jim Carter provided updates from SAFE-D conference.
- b. Vice President's Report – Jay Haynes and Megan Reynolds discussed communications report.
- c. Secretary's Report
  - i. Approval of the 2-16-22 Meeting Minutes
    - 1<sup>st</sup>: Jon Donahue
    - 2<sup>nd</sup>: Cliff Travis
    - Vote: Unanimous



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- ii. Approval of the 2-24-22 Meeting Minutes
    - 1<sup>st</sup>: Cliff Travis
    - 2<sup>nd</sup>: Jon Donahue
    - Vote: Unanimous
  - iii. Chief Hohenberger provided ESD1 report; Scott Eager provided Roanoke FD; Justin FD not present; Chief Kirby discussed mutual aid for Flower Mound FD including 16 calls assisting.
    - 1<sup>st</sup>: Jay Haynes
    - 2<sup>nd</sup>: Cliff Travis
    - Vote: Unanimous
  - d. Treasurer's Report
    - i. Approval of the February cash flow statement
      - 1<sup>st</sup>: Steve Harris
      - 2<sup>nd</sup>: Jim Carter
      - Vote: Unanimous
    - ii. Approval of the monthly disbursements
      - 1<sup>st</sup>: Jim Carter
      - 2<sup>nd</sup>: Steve Harris
      - Vote: Unanimous
  - e. Assistant Treasurer's Report – no updates
5. President Jim Carter convened the board into executive session at 6:31pm to discuss items listed below pursuant to the Texas Government Code, annotated, Chapter 551 Subchapter D
- a) Section 551.072 Deliberations about Real Property – land acquisition for future fire station
  - b) Section 551.071 Personnel Matters
4. President Jim Carter reconvened the board into Open Session at 7:04pm. No action taken.
5. Next meeting set for Wednesday, April 20<sup>th</sup> at 5:30.
6. Jay Haynes moved to adjourn the meeting at 7:07pm. 2<sup>nd</sup> by Jon Donahue  
Vote: Unanimous.



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Passed and approved by the Board of Commissioners on this 12th day of April 2022.

Denton County Emergency Services District #1

A handwritten signature in black ink, appearing to read "Jim Carter", is written over a horizontal line.

Jim Carter, Board President

Attest:

A handwritten signature in black ink, appearing to read "Steve Harris", is written over a horizontal line.

Steve Harris, Board Secretary