



DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
511 S. Gibbons Road Argyle Texas 76226

Jim Carter, President

Steve Harris, Vice President
James Price, Secretary

Jon Donahue, Treasurer
Clifford Travis, Asst. Treasurer

Board of Commissioners
Meeting Minutes
Wednesday, September 21st, 2022 @ 5:30 PM

1. Board President Jim Carter called the meeting to order at 5:36pm, quorum present.
Roll Call by Megan Reynolds

Jim Carter, Board President – Present Jon Donahue, Board Treasurer - Present
Steve Harris, Board Vice President – Absent James Price, Board Secretary - Present
Cliff Travis, Board Asst. Treasurer - Present

Staff present:
Megan Reynolds, Communications/Community Outreach Director/PR

Invocation given by Jon Donahue.

Pledge of Allegiance: U.S. and Texas Flags led by Cliff Travis.

Community Representatives: Dave Howell, James Strange, Kevin Mercer, Sue Tejml

2. Public Forum – none.
3. New Business
 - a. President’s Report – Jim Carter recognized James Strange for her service as representative for Bartonville; introduced Denton City Council Member Brandon McGee; introduced Ricky Vaughan as new Denton County ESD #1 Fire Chief to begin in January 2023.
 - b. Vice President Steve Harris was absent; President Jim Carter requested Megan Reynolds provide Communications Report for August.
 1. Fire Chief Reports
ESD 1 FD – Chief Mac discussed monthly dispatch reports and statistics; Chief Kirby discussed mutual aid calls provided by Flower Mound FD.
Roanoke FD – Fire Marshal discussed reports.
Justin Community Volunteer FD – Chief Mitchell reported no calls.



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2. Jon Donahue motioned to accept the monthly reports from service provider representatives on emergency or non-emergency incidents to which it responded in the territory during the month of July from ESD 1 FD, Roanoke FD, and Justin CVFD; 2nd by Cliff Travis.
Vote: Unanimous
- c. Secretary's Report
 1. Cliff Travis motioned to approve the 8-25-22 Meeting Minutes; 2nd by James Price.
Vote: Unanimous
 2. James Price motioned to approve the 8-24-22 Meeting Minutes; 2nd by Cliff Travis.
Vote: Unanimous
 3. Cliff Travis motioned to approve the 8-18-22 Meeting Minutes; 2nd by James Price.
Vote: Unanimous
 4. Cliff Travis motioned to approve the 8-17-22 Meeting Minutes; 2nd by James Price.
Vote: Unanimous
- d. Treasurer's Report
 1. James Price motioned to accept the August cash flow statement; 2nd by Cliff Travis.
Vote: Unanimous
 2. James Price motioned to approve the monthly disbursements; 2nd by Cliff Travis.
Vote: Unanimous
 3. James Price motioned to approve the Fiscal Year 2022-2023 Proposed Budget ; 2nd by Jim Carter
Vote: Unanimous (Steve Harris Absent)
 4. Provided Order for Tax Levy passed and approved by the board August 17th.
 5. Provided Order for Budget passed and approved by the board Sept 21st.
4. Executive Session
President Jim Carter convened the board into executive session at 6:19pm to discuss items pursuant to the Texas Government Code, annotated, Chapter 551 Subchapter D
 - 1) Section 551.074 Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
-Fire Chief
5. President Jim Carter reconvened the board into Open Session at 7:43pm. No action taken. Next regular board meeting set for Wednesday, October 19 at 5:30pm.



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6. Cliff Travis moved to adjourn the meeting at 6:43pm; 2nd by James Price.
Vote: Unanimous

Passed and approved by the Board of Commissioners on this 19th day of October 2022.

Denton County Emergency Services District #1

A handwritten signature in black ink, appearing to read "Jim Carter", is written over a horizontal line.

Jim Carter, Board President

Attest:

James Price, Board Secretary

A handwritten signature in black ink, appearing to read "James Price", is written over a horizontal line.