



**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**511 S. Gibbons Road Argyle Texas 76226**

**Jim Carter, President**

**Steve Harris, Vice President**  
**James Price, Secretary**

**Jon Donahue, Treasurer**  
**Clifford Travis, Asst. Treasurer**

**Board of Commissioners**  
**Meeting Minutes**  
**Wednesday, December 21st, 2022 @ 5:30 PM**

1. President Jim Carter called the meeting to Order at 5:30pm.  
Roll Call by Megan Reynolds.

Jim Carter, Board President – Present  
Steve Harris, Board Vice President – Present  
Cliff Travis, Board Asst. Treasurer - Present

Jon Donahue, Board Treasurer - Present  
James Price, Board Secretary - Present

Invocation by Pastor Rick Williamson of Argyle UMC.

Pledge of Allegiance: U.S. and Texas Flags by Jon Donahue

2. Citizens Comment – none.
3. New Business

A. President's Report

- i. Jim Carter discussed action on retention of auditor for DCESD 1 and AVFD audit.
- ii. Jim Carter discussed retention of forensic auditor for DCESD 1 for AVFD forensic audit.

B. Vice President's Report

- i. Fire Chief Reports – include monthly dispatch reports and monthly statistics  
DCESD1 – Chief Miller provided report.  
Roanoke FD – not present.  
Justin Community Volunteer FD – not present.
- ii. Jon Donahue moved to accept monthly reports from service provider representatives on emergency or non-emergency incidents to which it responded in the territory during the month of November from DCESD1, Roanoke FD, and Justin CVFD; 2<sup>nd</sup> by James Price.



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Vote: Unanimous

**C. Secretary's Report**

- i. Cliff Travis moved to approval the 11-16-22 Meeting Minutes; 2<sup>nd</sup> by Steve Harris.  
Vote: Unanimous
- ii. Cliff Travis moved to approve the 11-30-22 Meeting Minutes; 2<sup>nd</sup> by Jon Donahue.  
Steve Harris abstain.  
Vote: Unanimous
- iii. Steve Harris moved to approve the 12-8-22 Meeting Minutes; 2<sup>nd</sup> by Cliff Travis.  
James Price abstain.  
Vote: Unanimous
- iv. Representatives from Bartonville, Lantana, Northlake, and Robson Ranch provided updated from their communities.

**D. Treasurer's Report**

- i. James Price moved to accept the November cash flow statement; 2<sup>nd</sup> by Steve Harris; Cliff Travis against.  
The motion passed with 4 votes in favor and 1 against.
- ii. James Price moved to accept the monthly disbursements; 2<sup>nd</sup> by Cliff Travis.  
Vote: Unanimous

**E. Assistant Treasurer's Report – none.**

**4. Executive Session**

President Jim Carter moved to adjourn to executive session at 5:53pm pursuant to the Texas Government Code, annotated, Chapter 551 Subchapter D:

A. Discussion and action on personnel matters; DCESD1 reserves the right to go into closed meeting on this agenda item under Section 551.074 or 551.071, Texas Government Code.



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B. Discussion and action on legal issues, DCESD1 reserves the right to go in to closed meeting on this agenda item under section 551.071, Texas Government Code.

5. Open Session  
President Jim Carter reconvened to open session at 8:34pm; no action taken.
6. Next Denton County ESD #1 Board Meeting set for December 28, 2022 at 5:30 pm.
7. Jon Donahue moved to adjourn the meeting at 8:35pm; 2<sup>nd</sup> by James Price.  
Vote: Unanimous

Passed and approved by the Board of Commissioners on this 18th day of January 2023.

Denton County Emergency Services District #1

A handwritten signature in blue ink, reading "Sheldon D. Gilbert", written over a horizontal line.

Sheldon Gilbert, Board President

Attest:

Jim Carter, Board Secretary

A handwritten signature in blue ink, reading "Jim Carter", written over a horizontal line.