

**MEETING MINUTES**  
**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

**Denton County Emergency Services District No. 1 held a regular meeting on Thursday, November 16, 2023 at 5:30 p.m., at Denton County Emergency Services District No. 1 Station 511, located at 511 Gibbons South, Argyle, Texas 76226.**

The District considered and acted upon the following matters:

1. Board Vice President Keith Mashburn called the meeting to order at 5:30pm, Megan Reynolds conducted roll call and quorum was established. Sheldon Gilbert absent.
2. Invocation by Chief Ricky Vaughan.
3. Pledge of Allegiance: U.S. and Texas Flags by Commissioner Clifford Travis.
4. Kevin Mercer provided public comment.
5. Consent Agenda
  - a. One year contract with Stryker – pulled by Richard Merrill for board discussion. Motioned to approve by Clifford Travis; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
  - b. VFIS Property Insurance and Accident and Sickness Coverage: Clifford Travis motioned to approve; 2<sup>nd</sup> by Keith Mashburn.  
Vote: Unanimous
6. President’s Report and Update on Election – not present.
7. Professional Firefighters Association Local 5190 Update – not present.
8. Receive and discussed Vice President’s report, including:
  - a. Denton County ESD No. 1 presented by Chief Vaughan.
  - b. Roanoke FD – not present.
  - c. Justin Community Volunteer FD – not present.
9. Received, discussed, and took action on Secretary’s report:
  - a. Regular Board Meeting Minutes 10.19.23  
Clifford Travis motioned to approve; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
  - b. Special Board Meeting (Canvass) 11.14.23  
Richard Merrill motioned to approve; 2<sup>nd</sup> by Clifford Travis.  
Vote: Unanimous (Jim Carter abstained)
10. Receive the Treasurer Richard Merrill’s report.
  - a. Budget 2023
  - b. October 2023 Budget Report
  - c. Cash Flow FY 2023
  - d. Cash Flow Through December 2023

11. Received the Fire Chief's report from Chief Vaughan.
12. Received the community outreach and communications report from Megan Reynolds.
13. Keith Mashburn adjourned to Closed Session at 6:58pm pursuant to Government Code §551.071 to consult with legal counsel and pursuant to Government Code §551.074 to discuss District personnel matters.  
  
Reconvened to Open Session at 7:14pm – no action taken.
14. Jim Carter provided Commissioner updates and announcements.
15. Discussed adding updated Budget with SAFER personnel which will need to be on the agenda for next regularly scheduled District meeting on December 21, 2023.
16. Clifford Travis motioned to adjourn the meeting at 7:15pm; second by Keith Mashburn.

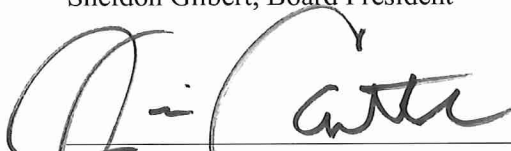
Vote: Unanimous.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS THIS 21<sup>st</sup> DAY OF DECEMBER, 2023.

DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

By:

  
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Sheldon Gilbert, Board President

  
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Jim Carter, Board Secretary